

Privacy Policy

Flat White LLC, OGRN 1227800082322, INN 7802927297, a limited liability company registered under the laws of the Russian Federation, provides this Privacy Policy to explain how we process personal data collected through our website <https://toolkeeper.io> (further referred to as the “Website”).

By using our Website, you agree to the terms of this Privacy Policy. **If you do not agree, please do not use the Website or do not provide any personal data.**

This Privacy Policy is adapted to comply with applicable data protection regulations including the General Data Protection Regulation (GDPR) of the European Union and relevant U.S. privacy laws.

Definitions

“You” or “User” – an individual using the Website whose personal data is being processed.

“Personal Data” – any information relating to an identified or identifiable individual (the subject of personal data, i.e., the User, you).

“Policy” - this Privacy Policy.

“Processing” – any operation performed on personal data, whether or not by automated means, including collection, storage, use, disclosure, or deletion.

“Flat White LLC” or “Company” – the data controller responsible for processing personal data, located at the address: 194358, Saint Petersburg, Engels Avenue, Building 150, Block 1, Letter A, Premises 3N, Office 7.

“Website” – <https://toolkeeper.io>.

Purpose of Data Processing

We process your personal data in order to maintain and improve the functionality of our Website.

If you contact us via email, phone, messenger, or website forms, we will process the personal data you provide (such as name, email, phone number, message content) to respond to your inquiries.

We process your personal data in order to perform the contract with you (if applicable).

Categories of Personal Data We Process

We process only the personal data that you voluntarily provide when interacting with our Website. This includes contact information such as name, email address, and phone number. We do not process special categories of personal data or biometric data.

For the list of Website Users’ data that we process to maintain and improve the Website's performance, see the relevant section “Cookies” below.

If a User contacts us with a question or request, we will only be able to process the personal data that the User provides in the relevant question or request (for example, last name, first name, patronymic, email address, phone number, content of the question or request).

Legal Basis for Processing

Our legal bases for processing your personal data include:

- Your consent (Article 6(1)(a) GDPR).
- The necessity of processing for our legitimate interests (Article 6(1)(f) GDPR), such as responding to your inquiries and maintaining Website functionality.
- Compliance with legal obligations (Article 6(1)(c) GDPR).
- Statistical or research purposes using anonymised data.

If you do not agree with the terms of this Privacy Policy, please do not provide your personal data.

Data Processing Methods

We process personal data using both automated and manual methods. We do not disclose your data to third parties without your consent unless required by law.

If we share data with third-party service providers (e.g., analytics tools), they are contractually obligated to maintain the confidentiality and security of your data.

How long do we process personal data?

We process your personal data and store it in a form that allows your identification for as long as it is necessary to achieve the purposes of processing specified in this Policy, namely:

- For maintaining and developing the Website: as long as the Website is operational.
- For responding to user inquiries: as long as the Company operates or until data is no longer needed.

Data will be deleted or anonymised when:

- You withdraw your consent;
- The consent period expires;
- Unlawful processing is identified;
- The Company ceases its activities.

Your Rights Under Data Protection Laws

You have the right to:

- Access your personal data;
- Request correction, deletion, or restriction of data processing;
- Object to processing and request data portability;
- Withdraw consent at any time without affecting prior processing;
- Lodge a complaint with a data protection authority.

To exercise your rights, contact us at: app@toolkeeper.io or by mail at the Company's postal address provided.

Data Security Measures

We implement appropriate legal, organisational, and technical measures to protect your personal data against unauthorised access, disclosure, alteration, and destruction. These include:

- Assigning a data protection officer.
- Conducting regular audits.
- Training staff.
- Monitoring systems and incident response procedures.

While we strive to use best practices, no system can guarantee 100% security. Please notify us immediately if you suspect any security issue.

Cookies

Cookies are small files stored on your device that help ensure the Website functions properly and provide insights into usage for analytics.

We use the following types of cookies:

- Necessary cookies: essential for basic site operations.
- Functional cookies: improve user experience.
- Analytics cookies: collect anonymised data about site usage.

You can manage cookies through your browser settings. Refusing cookies may affect certain functionalities.

Contact Us

If you have questions about this Privacy Policy or your personal data, please contact us:

Email: app@toolkeeper.io

Postal address: 194358, Saint Petersburg, Engels Avenue, Building 150, Block 1, Letter A, Premises 3N, Office 7.

Changes to This Policy

This Privacy Policy may be updated from time to time. We reserve the right to make changes at our discretion. Please review this Policy periodically to stay informed about how we protect your data.